# California Department of Mental Health

Mental Health Services Act (MHSA)
Information Technology (IT) Workgroup Meeting

**April 4, 2006** 

# MHSA IT Meeting Agenda

2.	Recap of Last Meeting	12:40 PM - 12:45 PM
3.	Today's Meeting Objectives	12:45 PM - 12:50 PM
4.	MHSA IT Funding / EHR's	12:50 PM - 1:20 PM
5.	Client & Service Information (CSI) System	1:20 PM - 2:10 PM

6.

7.

1 Introductions

**MHSA DCR System** 

**Meeting Review & Next Steps** 

12:30 PM - 12:40 PM

2:10 PM - 3:20 PM

3:20 PM - 3:30 PM

## **Introductions**

## **Please Tell Everyone**

- What organization you represent and
- Your role in the organization



# Recap of Last Meetings

## **Discussion Highlights**

- 1. Workgroup Meeting on 3/7
  - Online DCR System Preview & Design Concepts
  - XML Schema Definitions
  - > XML File Transfer Processes
  - DCR System Authorization
- 2. Conference Call on 3/23
  - CSI Reporting
  - DCR System Impact of AB-2034
  - XML Download & Upload Capabilities

## MHSA IT – Today's Meeting Objectives

## **Meeting Objectives**

- 1. Provide Clarification on MHSA IT funding
  - Review IT funding goals
  - Discuss Electronic Health Record Vendor Validation
  - Review CSS Other One-time IT Funding Requests
- 2. Provide Update on CSI System Changes
  - Update on project milestones and timeline
  - Clarify CSI reporting requirements
  - Share draft layout of DIG changes
  - Answer questions on the CSI changes
- 3. MHSA DCR System
  - Update on requirements, milestones and timeline
  - Update on the Data Model
  - Answer questions on DCR Reporting
  - Update on XML Schema Definitions (XSD), XSLT, FAQ and other "cool" stuff

# MHSA IT Funding / EHR's

## **MHSA IT Funding**

- > IT Improvements and EHR's
- > EHR Vendor Validation Process

MHSA IT Funding and EHR Overview

# **County IT Funding Requests**

- 1. Reviewed Eight CSS Other One-time IT Funding Requests
  - > The IT requests range from thousands to millions of dollars
  - > The counties are asking funds for:
    - Hardware/Network purchase/upgrades
    - Software including vendor software
    - Enhancements/upgrade to existing systems
    - Development of new systems
- 2. IT Funding Request Approval Process
  - a) Review IT request with IT and County Operations staff
  - b) Contact county for any needed clarification
  - c) Document decisions and required reporting
  - d) Review with county and make any needed adjustments
  - e) Send IT approval letter
- 3. Current Request Status
  - Obtaining clarifications from the counties
  - Documenting approvals for first counties
  - Scheduling county review meetings

## CSI Project Status

- 1. The CSI MHSA development is complete. Work has begun on DIG modifications.
- 2. Drafts of the CSI MHSA/DIG data dictionary and record layout updates are available on the ITWS
- 3. County Reporting Requirements are specified
- 4. DMH plans to be able to receive Test CSI MHSA/DIG files July 1, 2006.

- Counties must provide MHSA/DIG data for <u>all</u> services beginning with the July, 2006 reporting period
- 2. Counties must be current through June, 2006 before reporting MHSA/DIG data
  - No gap in data reporting
  - Data must be reported within 60 days from month of service
- 3. After submitting June, 2006 CSI data, counties will be placed back into CSI Test status until they demonstrate the ability to properly report MHSA/DIG data to CSI.
- 4. DMH Statistics and IT will closely coordinate testing of the MHSA CSI changes with the counties and vendors
  - Counties/vendors must use the appropriate file naming convention to submit the test files
  - Test files will be processed in the QA environment

MHSA/DIG records and Pre-MHSA/DIG records may be intermixed in a single CSI Submittal file.

#### Client records

- A one-byte indicator field is being added to the Client record to specify whether or not the record contains MHSA/DIG data fields.
- If the MHSA-DIG-Indicator field (C-11.0, byte 15) contains a zero ("0") the Client record will be edited as a pre-MHSA/DIG record.
- If it contains a "1" the record will be edited as an MHSA/DIG record.

#### Service records

- Mode of Service 10 & 15 records with a Date of Service on or after July 1, 2006 will be edited as an MHSA/DIG record; otherwise they will be edited as a pre-MHSA/DIG record.
- Mode of Service 05 records with a Beginning Date of Service on or after July 1, 2006 will be edited as an MHSA/DIG record; otherwise they will be edited as a pre-MHSA/DIG record.

#### Periodic records

Periodic records with a Date Completed on or after July 1, 2006 will be edited as an MHSA/DIG record; otherwise they will be edited as a pre-MHSA/DIG record.

### Key-Change transactions

 KEY-Change Transactions will continue to be processed as they always have, and will affect all CSI records, both MHSA/DIG and Pre-MHSA/DIG.



## DCR Requirements Review

- 1. Final version of Requirements on ITWS for comments
  - Includes changes for AB2034 data collection
- 2. Developing final requirements for adding Individual Outreach and Engagement data collection

# DCR Requirements Review

Mental Health  Mental Health Services Act									
Individual Outreach and Engagement Contact Form									
County ID					FSP Pro	gram ID			
Provider Site ID	Service Coordinator								
Individual Name		Date of Contact	Time	Spent Minutes	Location	Comments			
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# DCR Requirements Review



Mental Health Services Act
Individual Outreach and Engagement Contact Form
Field Definitions

E. IIII		Optional /	1		
Field Name	Description	Required	Length	Туре	Values
County ID	County Code	R	2	Numeric	01 through 58
Provider Site ID	Code from Provider Table	0	4	Numeric	
FSP Program ID	Code from FSP Program ID Table	0	4	Numeric	
Service Coordinator	Code from PSC Table	9	12	<b>AlphaNumeric</b>	
Individual Name	First, Last, Nickname, Description, etc.	R	25	AlphaNumeric	
Individual ID	Some type of unique ID	R	15	AlphaNumeric	should be updated retroactively with County FSP ID if individual becomes a Partner
Date of Contact	mm/dd/yyyy	R	10	Date	
Time Spent - Hours	Number of hours spent with individual	R	2	Numeric	00 - 99
Time Spent - Minutes	Number of minutes spent with individua	R	2	Numeric	00 - 59
Location	Location code from Location Table	R	2	Numeric	1 - Office 2 - Field 3 - Phone 4 - Individual's Home 5 - Jail / Prison 49 - Other
Comments	Comments	0	Variable	Memo	

# DCR Project Status

## 1. Data Requirements

Requirements document has been updated to include AB2034 program requirements and feedback from draft requirements review. The document has been posted to ITWS

## 2. The project team has completed the following tasks:

- Data Model
- User enrollment and approval process
- XML file download and upload process
- Integration of ITWS and DCR system
- DCR system prototype
- User Interface development approach

## 3. The project team is working on the following tasks:

- System design
- Further refinement of prototype

## DCR Data Model Updates

- 1. Added the AB 2034 Related Fields
- 2. Added the System Messages Table
- 3. Updated the Model to Support Dynamic Generation of Domains
- 4. Added Table to Support Dynamic Menus
- 5. Reduced Dependency on XML Fields to Ensure Performance
- 6. Added the Record Access Logging Functionality to Comply with HIPAA Requirements

# Reporting Q & A



# XML Schema Definitions (XSDs) Update

- 1. Made the following changes to the XSDs:
  - Added AB 2034 requirements
  - Added the Assessment Type (PAF, Quarterly, KET)
  - Added the FSP ID (Unique county ID)
  - Renamed the element names to match the data model names
- 2. The updated TAY XSD is available now and has been posted on ITWS
- 3. Child, Adult and Older Adult XSDs will be distributed by 4/11/06
- 4. XSLTs will be available by May, 2006
- 5. XML FAQs will be added to the FAQ document by next week

## MHSA IT – Today's Meeting Objectives

## **Meeting Objectives (Review)**

- 1. Provide Clarification on MHSA IT funding
  - ✓ Review IT funding goals
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## **Next Steps**

- 1. CSI
  - System Enhancements for DIG data are being made.
  - > DMH plans to be able to receive Test CSI MHSA/DIG files July 1, 2006.
- 2. DCR
  - Finalize system design
  - Continue system development
- 3. Develop EHR Project Charter
  - Review with stakeholders
  - Clearly define goal, objectives & scope
- 4. Define the minimum California MH requirements for EHR systems
  - Review with stakeholders
- 5. Work with counties to approve IT funding requests
- 6. Send DMH Information Notice on DCR and MHSA/DIG CSI Requirements
- 7. The next Workgroup Teleconference is on April 20, 2006 at 3:00 pm
- 8. The next Workgroup Meeting is on May 2, 2006 at 12:30 pm
  - > DMH 1600 9th Street, Sacramento Conference Room 470